## **CAMPUS FEE ADVISORY COMMITTEE**

January 27, 2017

#### **MINUTES**

## ATTENDEES

Members:	David Ely Kimberlee Reilly Jamie Miller Daniel Matlock	Tony Chung Radmila Prislin Patty Masengale Sergio Cisneros
Non-voting member:	Crystal Little	

Guests: Agnes Wong Nickerson

The meeting was called to order at 2:10 P.M. by David Ely, CFAC Chair.

# Review and Approval of November 18<sup>th</sup> Meeting Minutes

Dr. Ely introduced the November 18<sup>th</sup> Meeting Minutes and asked for any modifications or edits – none were suggested. Ms. Reilly made the motion to approve the minutes which was seconded by Mr. Matlock. The motion was approved unanimously.

### Informational Items

a. SDSU Georgia Intent to Enroll and Non-matriculated Student Fees

Dr. Ely introduced the SDSU Georgia Intent to Enroll and Non-matriculated Student Fees and asked Ms. Little to give a brief explanation of the fees. Ms. Little explained that the Intent to Enroll fee was requested to assist the administration better plan for the number of students expected to enroll in classes and the Non-matriculated Student fee was requested to help support program costs by charging a fee for students desiring to enroll in classes who are not fully matriculated. Ms. Little asked if there were any questions and there were none.

## **Fee Requests**

a. Cat III Course Materials Immediate Access Fee Recommendation

Dr. Ely introduced the Course Materials Immediate Access Fee for CHEM 202 and asked Ms. Little to comment. Ms. Little explained that the CHEM 202 was inadvertently left out of the November 18<sup>th</sup> meeting and should have been included with the prior group of Course Materials Immediate Access Fee requests. Ms. Miller sought clarification and asked if CHEM 202 was intentionally left out; Ms. Little again stated that it was an oversight and should have been included in the previous request as CHEM 200 and CHEM 202 use the same materials. Dr. Ely asked the committee if the fee recommendation should be moved to action or if the committee preferred to wait until the next meeting to vote. Ms. Reilly made the motion to move the fee request to action, which was seconded by Mr. Matlock. The motion was approved unanimously.

## **Action Items**

a. Cat III Course Materials Immediate Access Fee Recommendation

Mr. Chung made the motion to approve the Cat III Course Materials Immediate Access Fee Recommendation, which was seconded by Ms. Masengale. The motion was approved unanimously.

#### New Business

None

Public Comment None

Ms. Miller made the motion to adjourn the meeting, which was seconded by Ms. Masengale. The motion was approved unanimously. The meeting adjourned at 2:17 P.M.

**Reminder:** Next meeting is scheduled for Friday, February 10th, 2017 at 2:00 P.M. in the Lipinsky Hospitality Center – Room SS 1608